



Sixth Form

Request to park a car on the school site

NAME OF STUDENT: _____ TUTOR GROUP: _____

HOME ADDRESS: _____

WHY IS IT NECESSARY TO TRAVEL BY CAR? _____

TYPE OF LICENCE HELD (provisional not acceptable): _____

MAKE OF CAR: _____ ENGINE SIZE: _____ cc

COLOUR: _____ REGISTRATION NUMBER: _____

NAME(S) OF ANY STUDENT PASSENGER(S): _____

TYPE OF INSURANCE (eg, comprehensive, etc): _____

NAME OF INSURER: _____ POLICY NUMBER: _____

(Please bring your Certificate of Motor Insurance with you when you submit your application.)

- 1 Permission to bring a car to school is given on a provisional basis only, and priority will be given according to need. Permission will be withdrawn if parking space for students is required for other purposes.
- 2 Extreme care must be taken on entering and leaving the school premises. Students must only use the Station Road entrance, ie **no entry or exit from the Swimming Pool end**. The maximum speed limit is **5mph**. Reckless or careless driving will lead to the withdrawal of the privilege of bringing a car into school. For safety reasons, students should not drive their cars out of the car park between 3.00 and 3.30 pm.
- 3 Students can only park in the **yellow** marked spaces in front of the Arc. They must not park in the white marked spaces, disabled bays or in delivery areas. Students must not park in the Swimming Pool Car park, where unauthorised vehicles may be reported to the police and/or clamped.
- 4 Responsibility for students driving to school by car rests with themselves and their parents.
- 5 Permission to bring a car to school is given on the understanding that it will simply be used as a means of transport between home and school. It should not be used for trips during the school day, including private study time and the lunch break, or as a focus for groups of students in the car park.
- 6 Students should not transport other students except with the knowledge and permission of both sets of parents.
- 7 The school can accept no liability for any loss from or damage to the vehicle whilst on site.
- 8 Students must inform the Sixth Form of any change in vehicle during the period of their parking permit.

In applying for permission to drive to school, I agree to the above regulations. I understand that if I abuse the privilege, it will be withdrawn.

Signed (Student): _____ Date: _____

I confirm that the above details are correct and I give my permission for my son/daughter to drive to school.

Signed (Parent/Carer): _____ Date: _____

Permission granted / not granted

Signed (Head of Sixth Form): _____ Date: _____

FOR SCHOOL USE ONLY:

Insurance certificate seen Permit issued: Number: _____ Date: _____