

## Backwell School Association AGM Minutes

Thursday 3rd November, 6:30pm.

### Attendees:

Zoe O'Keefe, Susan Young, Ruth MacNeill, Eleanor Tuck, Maritta Boden, Kim Laney, Briony Hampton, Monica Ogborne.

**Apologies:** Helen Perry, Steve Clarke, Nicola Reid-Smith

### Agenda:

- **Welcome**

Huge welcome to new attendees this evening. Great to see new faces

- **Chairperson's update– Ruth MacNeill**

RM: We can be proud of the year we just had – fundraising had been mostly on hold throughout Covid but we have seen a return to real-life events and meetings and as we will hear from the treasurer it has been a bumper year for BSA Fundraising.

We started the year with Bar support for the 6<sup>th</sup> Form production of the Wizard of Oz – Our new card payment sum-up machine was a great asset, allowing us to take more money and huge thanks to Martin for the Costco bar stock shopping – In total we have run 12 bars across the year, including supporting school events, The Wizard of Oz, Winter Concert, Billy Elliott, Spring Concert, BW athletic Awards Evening, Our Quiz night and the Backwell Sports awards Evening.

January 4<sup>th</sup> saw our first 2<sup>nd</sup> hand Uniform sale organised by the school with the money going to BSA – we raised over £300 and the summer sale to new Y7s in July took us to over £2000 raised in total on uniform – a massive success and a great way to save money for parents as well as recycling 😊 We plan another uniform sale again very soon and hope to offer them more frequently.

In March we were given an aim by the school to raise £15, 000 to match fund a legacy payment they have connected to the sports hall project to Improve the outdoor social spaces at the school – we are well on our way to being able to achieve this figure and I suspect the project could continue as we raise more funds and are able to fund more projects.

Inspired by our new fundraising aim – a school parent Emma Price carried out a plant sale locally and donated £500 to BSA! Huge thanks to Emma.

In June Steve Clarke hosted our BSA quiz night which was a great success – we raised over £1000 on ticket sales, Raffle and the bar and everyone had a great time – we would like to offer more similar events and maybe look at a family friendly Quiz night for our next event?

The Mufti Day on behalf of BSA in July raised £500. In conjunction with the Y12 charity committee - We also supplied Ice pops at sports day which raised nearly £300 and was a great treat for the children – if we do it again, we need LOTS more supplies as lots of local re-stocks were needed.

Our application to be part of the Tesco Community funding was successful so from 1<sup>st</sup> July to the end September 2022 customers were able to vote for our cause in local stores and just this week we found out we raised £1000 (The 2<sup>nd</sup> highest number of votes) which will be paid shortly.

We have also been successful with the Coop Community fund and have just been included in their scheme so from Sunday 23<sup>rd</sup> October 2022- 22<sup>nd</sup> October 2023 customers will be able to choose BSA as their cause and a percentage of money spent on Co-op products will go to us. Our cause is linked to communities in the Long

Ashton Food store and Nailsea Coop Funeral care so we get a share of the fund in those areas as well as those who choose us directly.

Easyfundraising has raised about £300 for BSA this year and would be good to get more parents to sign up – we have just 51 supporters so far.

After some initial setbacks we finally have our new Lloyds Bank account set up with a healthy balance of £10k plus some other monies in our sum-up card machine, school parent-pay account and petty cash.

Thanks to all on the committee - especially Zoe O'Keefe (Secretary), Susan Young (treasurer) and Eleanor Tuck (vice chair) and all those that helped on the bars etc – we have a great team now and lots of enthusiasm so onwards and upwards in 2023.

- **Finance update (including statement of accounts) – Susan Young (Treasurer)**

SY: Finally we have moved away from HSBC and have new Bank Account with Lloyds. It has taken a long time to sort out but finally all ok!

In the absence of a functioning and accessible bank account, it has been hard to track revenue from individual events as petty cash was used for purchases etc as well as SUM-UP balances etc.

Current balance	£10873.60
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Income from Sept 2021 to 31 August 2022	£7580.00
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It was agreed that the purchased of a second SUM UP card machine would be beneficial. SY to source

- **Committee Positions to be filled - ALL**

- Chairperson – Role Retained by Ruth MacNeill (Not opposed)
- Vice Chair – Role retained by Eleanor Tuck (Not opposed)
- Treasurer – Role retained by Susan Young (not opposed)
- Secretary – Role relinquished by Zoe O'Keefe. Maritta Boden & Monica Ogbourne agreed to share the role moving forward. Zoe O'Keefe will remain on the committee

- **Upcoming events - ALL**

- Uniform sale. We have a decent amount of uniform to sell on. Agreed to sell we what we can at the Winter Concert on 13<sup>th</sup> December and appeal for new, clean donations in the new year and sell these on Friday 10<sup>th</sup> February (inset day)
- KS4 Play: Lord of the Flies is ruining over 2 nights and will have a bar
  - Tuesday 6<sup>th</sup> December
  - Wednesday 7<sup>th</sup> December
- Winter Concert: 1 night, and will need a bar
  - Tuesday 13<sup>th</sup> December

Zoe will email/Whatsapp out for volunteers to run the bar (and uniform on 13<sup>th</sup> Dec)

Tuesday 6 <sup>th</sup> Dec	4 volunteers needed
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Wednesday 7 <sup>th</sup> Dec	4 volunteers needed (Zoe, Ruth, Eleanor already volunteered)
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Thursday 13 <sup>th</sup> Dec	6 volunteers needed (4 for bar, and 2 for uniform)
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- **AOB**

**Projects:**

The target project for fund raising remains the outdoor space next to the new sports hall, but we agreed to get engagement from the students about what they'd like moving forward. The school council is a good way to start these discussions. **ZO to see if this can be added to their next meeting agenda**

KL mentioned other projects for us to consider are a New Bike shed, but this may get some funding from NSC

**Other fund raising ideas where discussed and will be investigated in more detail at our next meeting:**

Approaching the Quarry (Tarmac) for donations to help our cause. **MB offered to reach out to a contact she has up there and find out what the process is.**

Co-Op Community funding scheme has been confirmed (Thank you to Susan for setting up) Need to communicate wider and get more parents signed up. **ZO to get a note in the school bulletin or possible link on the school website**

BH & MO talked about a Colour Run event which was a huge success at Flax Bourton school. Definitely one for the end of the summer term and something we should investigate

Carboot sale: which is a good use of the outdoor space we have here. Charged £10 a pitch and have other things going on as well (including uniform sale!) Something we will plan in at a later date

Outdoor cinema: Has been talked about before, we like the idea but not sure how it would work. ET mentioned she had approached suppliers previously but got no response. May be worth following up again

- **Future meetings**

Next BSA meeting Wednesday 18<sup>th</sup> Jan 2023 (location TBC)

**KL to encourage a governor to be present at the next meeting**