



October 2023

Dear Parent/Carer

## **Year 7 Enrichment Week 2024 - Monday 24 June to Friday 28 June**

During the Summer Term, the normal school timetable is suspended for a week while students take part in trips and activities tailored to their year group. Enrichment Week is an important aspect of Backwell School life, giving students the opportunity to enjoy new experiences, learn different skills and build strong bonds with their peers. Trips take students out of their comfort zone and provide a great opportunity to enhance their learning out of the classroom, try something new and create lifelong memories.

During this week the Year 7s will be split in half, with an adventurous two nights of camping at the Mendip Activity Centre and onsite activities at school on the remaining days. There will be a changeover mid-week for the split year group to swap over.

Please refer to the relevant Enrichment Week booklet for more details. Enrichment Week involves the school working with external providers; please help us to meet the deposit deadlines by following the payment schedule. Payments should be paid via ParentPay, our online cashless payment system. If you have any issues accessing ParentPay, please contact the Finance team via [finance@backwellschool.net](mailto:finance@backwellschool.net) or on their direct line: 01275 465941.

Details regarding Financial Assistance can be found on the school website:

<https://www.backwellschool.net/page/?title=Financial+Support&pid=28>

Should you want to use Pupil Premium funding towards Enrichment Week, or require financial assistance in a non-Pupil Premium capacity, please fill in a Financial Assistance form. Students in receipt of Free School Meals funding will receive a separate communication. Please note that financial assistance cannot be used to pay deposits.

Next steps:

- Familiarise yourself with the [Enrichment Week booklet](#) and [Terms & Conditions](#) information
- Please log on to ParentPay and start paying the deposit
- \*Go through the Behaviour Agreement form with your child and submit the MS Form <https://forms.office.com/e/Ez2yp0PpuV> (9 minutes to complete)
- \*Fill out the Student Essential Information and submit the MS Form <https://forms.office.com/e/sFA6dZBXT8> (5 minutes to complete)

\*The deadline to submit this information is when you pay your trip deposit.

If you have any questions please contact the Enrichment Team on 01275 465 942.

Yours sincerely

Beverly Gibson-Patteux  
Enrichment Coordinator - Student Services

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## YEAR 7 ENRICHMENT WEEK 2024 TERMS AND CONDITIONS

### The cost of the trip is £210

Please see table below for the minimum expected payment schedule. **All deposits are non-refundable** and are required in conjunction with the Student Essential Information and Behaviour Agreement requested via MS Form links on the School Comms letter home. The **deposit** account for £90 is now available on ParentPay for payment.

Non-refundable deposit by 31 October 2023	Non-refundable deposit by 30 November 2023	1 <sup>st</sup> instalment by 31 December 2023	2 <sup>nd</sup> instalment by 31 January 2024	3 <sup>rd</sup> instalment by 29 February 2024	FINAL instalment by 31 March 2024
£45	£45	£30	£30	£30	£30

If you are having problems paying the instalments please notify the school in writing at the earliest opportunity. These monthly amounts have been set to ensure that the balance is paid by 30 April 2024; however, you can pay the balance in full at any time before this date. We expect the trip to be paid in full by 30 April 2024 to ensure we can fulfil our contractual obligations to the accommodation and activity providers.

### Medical and Emergency Contact Information

Your child will not be allowed to participate in any out of school activity without providing the Student Essential Information which will be requested via a MS Forms link on the School Comms letter home. It is your responsibility to inform us of any changes to the information on this form prior to the departure date. This information is used in case of emergency as parental consent for treatment by the trip leader.

### Insurance

All trips are fully insured by the school's insurance provider. If your child is unable to take up their place due to a medical condition during Enrichment Week, we require confirmation in writing from a doctor. Please contact us as soon as possible.

Electronic items such as cameras, mobile phones and games consoles are not covered by the school insurance. These are taken at the owner's risk.

### Behaviour

The school reserves the right to exclude from any trip/activity a student whose behaviour has given cause for concern at any stage before the trip. Students removed from a trip for a behaviour issue (including attendance) will not be entitled to a full refund. If a student does not behave to a reasonable standard whilst on the trip, arrangements will be made for them to return before the rest of the group. The parent/carer will be responsible for any expenses incurred as a result of this. The cost for any property damaged due to the carelessness /misconduct of a student will be the responsibility of the parent/carer.