



October 2023

Dear Parent/Carers

Silver Duke of Edinburgh (D of E) Award Enrolment 2023-24

I am really pleased that your child has shown an interest in the Silver Duke of Edinburgh Award Scheme and would like to offer them a place.

The total cost for taking part in the award in 2023-24 is **£401**. This includes the enrolment fee paid directly to the Duke of Edinburgh charity and expedition costs covering camping fees, transport to and from the expedition areas, use of tents, maps, stoves, fuel, staffing and assessors.

Other costs to consider are food and personal kit which are not included in that total.

Important dates: - Attendance is required at all of the following:

Activity	Date	Location
Kit briefing Students will be briefed on expectation, kit and nutrition	TBC	SFT
Practice Expedition Two days walking and two nights overnight camp	Monday 15 to Wednesday 17 July 2024	Dartmoor
Assessed route planning day	Saturday 20 July 2024	In school
Assessed expedition Three days walking with two nights overnight camp	Saturday 28 September to Monday 30 September 2024	Black mountains

To secure your child's place on the award scheme a payment of **£50 (non-refundable)** must be made **by Friday 3 November 2023**.

Payment should be made via www.parentpay.com, our online cashless payment system.

If your child is in receipt of free school meals and/or is Pupil Premium, financial assistance is available, please contact the Finance Team at finance@backwellschool.net or via their direct line 01275 465941.

Should you have any queries regarding ParentPay again please contact the Finance Team.

The remaining payments towards the balance of **£351** are set out as follows:

Payment Schedule		
Payment 1	£35	Monday 4 December 2023
Payment 2	£35	Monday 1 January 2024
Payment 3	£35	Monday 5 February 2024
Payment 4	£35	Monday 4 March 2024
Payment 5	£35	Monday 1 April 2024
Payment 6	£35	Monday 6 May 2024
Payment 7	£35	Monday 3 June 2024
Payment 8	£35	Monday 8 July 2024
Payment 9	£35	Monday 5 August 2024
Payment 10	£36	Monday 2 September 2024

.../cont

If your child decides to withdraw from the scheme less than four weeks before one of the expeditions, you will still be liable for the expedition costs. This is due to the cancellation policy of the company that we are using.

Please complete the electronic enrolment form which can be found here:

https://forms.office.com/Pages/ResponsePage.aspx?id=T_CfXMny-E--kLKiwUOtJ0KhwnN_XNMnkz4rHELunxUM1hEMjBBNjQ3Q0VHWFIUVQ2VEdCTUtURS4u

Once both the deposit and enrolment form have been received your child will be enrolled in D of E. However, if they have done Bronze previously and not yet completed it, they will not be enrolled until this has been done. This is because the new level will be added to their existing account. Support will be given to participants who are new to e D of E (the system used to log activities).

It is possible to back date sections that have already been started on e D of E once they are enrolled. They should keep a record of what they do and must make sure that they identify an assessor before they start. This **cannot** be a relative and must be someone over the age of 18.

If your child has not yet chosen the activities that they will do for their volunteering, physical and skill sections, there are lots of ideas of the D of E website www.dofe.org.

If you have any questions or concerns please feel free to contact me at lgriffiths1@backwellschool.net

Kind regards

Mrs Griffiths
D of E Co-ordinator