



November 2025

Dear Parent/Carer

## Year 13 Trip to Berlin: Sunday 01 March - Wednesday 04 March 2026

Thank you for paying the deposit and securing your child's place on the Berlin trip. A reminder of the payment plan below:

Date	Total Amount = £594
31 October 2025	£175 - Non-refundable deposit (PAID)
21 November 2025	£115 – Non-refundable deposit
19 December 2025	£104 Instalment
16 January 2026	£100 Instalment
13 February 2026	£100 Instalment

We will fly with EasyJet from Bristol to Berlin and stay for 3 nights in an international hostel in the centre of Berlin. The price includes flights and accommodation with breakfast, packed lunch and an evening meal and the cost of public transport to the places we will visit.

The EasyJet flights have been confirmed as:

BRS-BER 01 MAR 26 1755 / 2055  
BER-BRS 04 MAR 26 1430 / 1535

### Baggage allowance:

**1 x small cabin bag (max. 45 x 36 x 20 cm)**

**1 x large cabin bag (max. 56 x 45 x 25 cm, including any handles and wheels)**

Please continue to make payments via parentpay.com which is our online cashless system. If you have any queries regarding ParentPay, please contact the Finance Team at [finance@backwellschool.net](mailto:finance@backwellschool.net). If you would like to discuss financial assistance for this trip or your student is eligible for the 16-19 Bursary Fund, please contact the finance team as soon as possible.

There will be a parents information evening in advance of the trip. We will communicate the date of this meeting in due course.

**Documents and information required by Student Services – deadline 30 November 2025**

**Student Essential Information**

Please see the link for the Student's Essential Information Form (EV5) which is required for all residential trips\*:

[STUDENT ESSENTIAL INFORMATION \(EV5\) - BERLIN 2026 – Fill in form](#)

\*If any of this information changes in the lead up to the trip please inform the school so that the trip leaders have the correct information in case of an emergency

**Passport and Health Insurance**

Your child will need to have a valid passport for travel in March 2026. **Guidance has been issued that British passports ought to have a minimum of 3 months' validity (from trip return date)** to meet the entry requirements for the European Union. Please ensure that you follow any national travel guidelines in the lead-up to the trip, including any visa requirements that may apply.

Entry requirements information can be found here:

<https://www.gov.uk/foreign-travel-advice/germany>

We are also advising students to apply for, and travel with, a valid Global Health Insurance Card (GHIC) as this can be helpful should the need arise to access medical services while away. This can be applied for via the NHS. The school's travel insurance will continue to give access to the full range of emergency medical services.

*Please note it is parents' responsibility to ensure passport requirements, and any visas, are met for travel.*

**Document copies for Student Services**

Please also email copies of the below to Student Services – [studentservices@backwellschool.net](mailto:studentservices@backwellschool.net):

- Student's passport
- Student's GHIC card

If you require any further information regarding the trip, please do not hesitate to contact [cbutler@backwellschool.net](mailto:cbutler@backwellschool.net) or [eedwards@backwellschool.net](mailto:eedwards@backwellschool.net)

Yours sincerely

Ms Ellie Edwards and Ms Charlotte Butler  
Teacher of History SL for History