



19 January 2026

PARENT GOVERNOR ELECTION

Dear Parent/Carer,

I am writing to invite you to stand for election as a Parent Governor, or to nominate another parent to do so. Our Parent Governors play a vital role in our school, and we currently have vacancies.

The Local Governing Board (LGB) is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The LGB is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

As a Parent Governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the Trust Board is connected with, and is aware of the views of, parents and the local community.

Expectations of Governors:-

- Attendance at around LGB meetings during the academic year; these are held on Wednesdays at 6pm-8pm.
- Maintaining confidentiality
- Committing to training, specifically around Safeguarding and Induction.
- Visiting the school (2-3 times a year, during the school day)

The link on the nomination form summarises the circumstances under which one cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year, or who are elected members of the Local Authority, are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school or rmiller@backwellschool.net no later than **Tuesday, 03 February**. You are also asked to include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, we will inform you closer to the time if we have to do this.

Yours faithfully,

Mr Will Penny
Returning Officer

NOMINATION FORM
Election of Parent Governors

Candidate name:	
Candidate address:	
Candidate statement:	<p>In this section, outline:</p> <ul style="list-style-type: none">• The skills and experience you have that would be useful to the LGB.• Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor• If applicable, details of your contribution to the work of the governing board during your previous term of office• How you plan to contribute to the future work of the board

I confirm that (i) I am willing to stand as a candidate for election as a Parent Governor, (ii) I confirm that I am a parent or carer of a registered pupil at the School/at one of the schools in the LSP and (iii) (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance (Constitution) (England) Regulations 2012.

<https://www.legislation.gov.uk/uksi/2012/1034/schedule/4/made>

Signed: _____ Date: _____

Name: _____

Completed nomination forms must be returned to the school by Tuesday, 03 February.